

ADDITIONAL BENEFITS

24/7

UNLIMITED 24/7 CONSULTATION

As your outsourced HR manager, you will get unlimited access to an exclusive 24-hour advice line to help you quickly overcome any HR challenges.



DOCUMENTS DRAFTED BY EMPLOYMENT LAW EXPERTS

Our documents are drafted by HR legal practitioners who ensure that you are compliant and protected from claims arising from non-compliance with Employment and Labour laws



SET UP YOUR HR DEPARTMENT

The Club Membership is tailor made to enable SMEs when transitioning to large enterprises. We shall help you set up your HR department while ensuring a seamless transformation and professionalism

RANGING FROM KSH. 25,000/- TO KSH.150,000/MONTHLY*

**Pricing based on a minimum 12 months subscription plan with discounted quarterly, bi-annual and annual payment options*

OUR MISSION

To add value to our clients by providing them with HR solutions through a result oriented, dynamic and professional multi-disciplinary team

The reality is that not every business requires a full-time HR Professional, however, each business requires HR services. HR Fleek understands this along with the time constraints faced by SMEs and Corporates. As a result we provide a HR platform which comprises of documents, membership club and consultation

At the click of a button

We have a dedicated services portal



+254 113 427 437



info@hrfleek.com



www.hrfleek.com.

HR FLEEK Membership Club - offering affordable skilled outsourced HR Manager at the click of a button



**OUTSOURCED
HR MANAGER
FOR SME'S & CORPORATES**

www.hrfleek.com

WHAT YOU NEED TO KNOW



OUTSOURCING

Eliminate the need for an in-house human resource personnel



ACCESSIBILITY

Round the clock access at the click of a button



PRICING

Affordable HR services



HR EXPERTS

Access to an experienced team of human resource professionals



HR DOCUMENTS

Large selection of customizable human resources

OUR SERVICE OFFERINGS

▶ Outsourced HR Manager

- Ensure that your business is in compliance with the requirement that each company needs to have a qualified & licenced HR Manager
- Improve your Employee Experience
- Offer better benefits
- Reduced costs

▶ HR Contracts & Document

- Your staff contracts, policies, handbooks and more written for you by a team of HR and Employment Law Experts
- Documents are tailor-made to suit specific industry requirements and compliance

▶ Recruitment Services

- We provide direct placement solutions to secure the best candidate for every business need
- We locate individuals with good knowledge and competence
- Identify individuals that fit well with your company's culture
- Attract capable applicants that can create impact in your company

▶ Immigration Services

- Consultancy services covering immigrations, regulations and legal requirements including advice regarding permanent residence and citizenship
- Comprehensive guidance and assistance relating to the preparation and submission of applications for work visa or resident permits

▶ Employment Law Audits

- To identify and manage current and potential risks relating to employment law and people management
- To ensure that the company remains compliant with employment and labour laws
- Identifying issues and finding solutions to problems before they became unmanageable
- To assist companies identify whether their HR policies, procedures and practices are legal and effective

▶ People & Human Resource

- To identify skills that teams need to grow, stay agile and adapt to change at every stage of their career
- Focus on creating a diverse equitable and inclusive environment
- Assist with people operations to improve core processes so that people can be at their best

▶ Training & Events

- We evaluate your business and then compile the most effective training to target your needs
- We assist to build your employee strength and confidence in particular tests
- Provide your staff with the correct training to enable them complete their job with confidence and capability